



Trout Unlimited Sample Conflict of Interest Policy for Chapters and Councils

Conflict of Interest Policy

No director of a chapter or council board shall enter into a contractual relationship with his or her Trout Unlimited chapter or council for the benefit of the director without approval of the board of the respective chapter or council. Any director of a chapter or council board entering into such a contract shall make a full disclosure to the chapter or council board of directors and may discuss the matter with the chapter or council board, but shall not be in attendance when the board votes on such a contract. No contract or other transaction between the TU chapter or council and one or more of its directors or any other corporation, firm, association, or entity in which one or more of its director is an officer or is financially interested, shall be either void or voidable if:

- the fact of such relationship or interest is fully disclosed or known to the chapter or council board of directors or committee thereof which authorizes, approves, or ratifies the contract or transaction by a vote or consent sufficient for such purpose without counting the votes or consents of such interested directors: and
- the contract or transaction is fair and reasonable to the chapter or council of Trout Unlimited. Interested directors may be counted in determining the presence of a quorum at a meeting of the board of directors or committee thereof which authorizes, approves, or ratifies such contract or transaction.

The reimbursement of a director of the chapter or council board for expenses incurred in attending meetings or other work on behalf of the chapter or council shall not be considered a conflict of interest.

Reporting Violations

Any director of a chapter or council board who becomes aware of a suspected violation of law, TU policy, or any provision of this policy, whether before or after it has occurred, must promptly report it to the chapter president or council chair. Any director who remains concerned after speaking with the chapter president or council chair, or feels uncomfortable speaking with such person (for whatever reason), should contact TU's Volunteer Operations staff. In any such situation, the officer will be protected from retaliation for initiating a report under this section.

Conflict of Interest and Disclosure Questionnaire for TU Chapter and Council Boards

The following Conflict of Interest Disclosure Form is suggested for all TU chapter and council board of directors and required for those large enough to be required to file a full Form 990.

Name: _____

Position (Board/Staff member): _____

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest between the Trout Unlimited chapter or council and your personal interests, financial or otherwise:

- I have no conflict of interest to report
- I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit businesses for which you or an immediate family member are an officer or director, or a majority shareholder, and the name of your employer and any businesses you or a family member own):

1. _____

2. _____

3. _____

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I have reviewed, and agree to abide by, the Policy of Conflict of Interest of Trout Unlimited.

Signature: _____

Printed Name: _____

Date: _____