



Council Service Partnership Chairperson

The Council Service Partnership Chairperson has wide-ranging responsibilities. He or she is an active conduit for communication amongst the Chapter coordinators as well as within the Council and should provide advice and resources to Chapter coordinators and the Council board on topics such as inclusion and advocating for participants perspectives regarding the Council's coldwater conservation mission.

Key Responsibilities

The Council Service Partnership Chairperson must be a current TU member who will ensure that the following responsibilities are completed, either personally or by way of delegation:

- Develop and support Service Partnership Coordinators at the Chapter level across the Council area.
 - Provide welcome orientation to review role and responsibilities and Service Partnership tools.
 - Update online leadership roster in the Leaders Only Tools section of www.tu.org.
 - Provide on-going support and training.
- Organize regular opportunities for Chapter Service Partnership coordinators to communicate their successes, ask questions and learn from one another. This may take the form of a monthly conference call, semi-annual retreats, special trainings at Council meetings, welcome communications, orientation opportunities and more.
- Network with Service Partnership coordinators and Service Partnership Council Chairs in other areas to share successes and learn from other efforts.
- Attend Council meetings to update members on Service Partnership efforts and provide trainings and/or resources for Chapter coordinators.
- Disseminate Service Partnership related information to Service Partnership Coordinators to support their efforts.
- Assist in the development of Service Partnership programs in partnership with Chapters.
- Retain records and keep the board abreast of upcoming events, budget status, donors, etc. These documents may include:
 - Service Partnership Coordinator roster
 - Legacy documents for Service Partnership events
 - Event descriptions with implementation details
 - Key volunteer contact list
 - Donor lists (provide a copy to Treasurer for tax deductible letter preparation)
- May take a lead role in administration and updating of Council social media, email and/or print newsletters and other communication vehicles to amplify Service Partnership efforts. These duties may also be assigned to another vetted committee member, Chapter communications chair, Chapter webmaster or other board position.



Elected By/Reports To:

Board of Directors

Term Length:

Per Council by-laws

Time Commitment:

Approximately 10 hours a month; additional time required for committee work and other board commitments.

Budget Support:

Limited